FACILITIES MANAGEMENT

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YOUR WEEKLY FACILITIES MANAGEMENT BULLETIN

APRIL 12, 2024

FM UPDATES

ADMINISTRATION

The cleanup efforts around the North Golf Course natural areas are progressing smoothly. The primary focus remains on the removal of debris, which includes large tree remnants, parking posts, and concrete leftovers. This comprehensive approach aims to restore the area to its natural state, ensuring not only aesthetic appeal but also environmental health. See photos below:



We are kicking off our first week of project development priorities for Area 4 with the rest of the areas to follow in subsequent weeks. This will include data research and site tours.

ENGINEERING & ENERGY SERVICES

Northrop Radiogenic Isotopes Lab Project Update

The UNM Radiogenic Isotopes Labs were founded, and are directed by Dr. Yemane Asmerom, a distinguished professor of isotope geochemistry in the UNM Department of Earth & Planetary Sciences. Over the last decade, Dr. Asmerom has been part of the leading edge in the technical, conceptual, and applied developments in uranium-series isotope geochemistry.

This initiative aims to enhance our research capabilities by optimizing the infrastructure supporting our Radiogenic Isotopes Labs The relocation of the MC ICP-MS (multi-collector, inductively coupled plasma mass spectrometer) to an adjacent area necessitates significant upgrades to our HVAC systems to meet specialized requirements. Notably, the current HVAC system lacks the capacity to support the equipment and lab pressurization needs. The refrigerant used in the Tisdale Makeup Air Handler has been phased out, necessitating replacements. Additionally, outdated HVAC controls require modernization to regulate the new components effectively.

The journey of this project spans nearly six years, from its inception to funding approval. Due to unforeseen circumstances, including the retirement of the project's original engineer and contractor issues, progress faced delays. However, despite challenges, the project remains on track for completion ahead of schedule and within budget.

We're excited about the upcoming improvements to our research facilities, which will undoubtedly enhance our capabilities and contribute to groundbreaking discoveries. Stay tuned for further updates!

Kudos to project manager Chris Grotbeck for his work on the Northrop Radiogenic Isotopes Lab project. A customer recently shared, "I can't be more pleased with the way things are going. I appreciate how everyone has taken on this task as though they are working on their home." Well done Chris. Keep up the good work!

FINANCIAL SERVICES

Financial Services is looking to hire a new Fiscal Services Supervisor. See the posting here.

Financial Services is thrilled to welcome Cristie Cotten, our newest Fiscal Services Tech. Cristie brings with her a wealth of experience in accounting and customer service across various industries, including engineering, construction, and architecture. With over 60 college credit hours towards her accounting degree, Cristie is well-equipped to contribute to our team's success. Her dedication to her craft and her commitment to providing top-notch service at all levels make her a valuable asset to our department. Originally from Arlington, Texas, Cristie moved to Albuquerque in 2008. She's fallen in love with the sunny weather, picturesque landscapes, and the warm community she's found here. Outside of the office, you can find Cristie indulging in her hobbies, which include yoga, hiking, and paddle boarding. Please join us in extending a warm welcome to Cristie as she embarks on this new journey with us. We're confident that her presence will enrich our team dynamic and contribute to our continued success. Welcome aboard, Cristie!

STUDENT EMPLOYMENT WEEK

Colleges and universities across the country recognize the importance of student employees during the week of April 8-12

Every year, the National Student Employment Association (NSEA) declares the second full week in April to be National Student Employment Week. It was established to increase public awareness and to recognize students who work while attending college. It is also a time to recognize supervisors that oversee the student experience by providing training and development that prepare students for their careers.

We would like to recognize Ali Alawadhi, a dedicated member of our team here at FM Recycling. Ali is currently pursuing his Masters in Electrical Engineering, bringing a wealth of knowledge and enthusiasm to our department. Coming from Kuwait, Ali is on a mission to absorb all he can about recycling practices, aiming to implement the best strategies in his home country. His commitment to learning and his passion for sustainability make him a valuable asset to our team. Let's applaud Ali for his hard work and dedication during this special week dedicated to student employees!



WASTE AUDIT

On April 11, John "Ski" Shaski, Supervisor of Recycling Services, led a waste audit of the UNM Student Union Building (SUB) food court. The project was a collaboration between Facilities Management, the Office of Sustainability, the Student Union Building, and the Sustainability Studies Program. Utilizing his many years of experience in waste diversion and source-separation, Ski guided 25 UNM undergraduate students to sort waste into categories of inedible food, edible food, other compostable materials, recyclable materials, and other single-use materials. During the waste audit, students stood near educational signage and interacted with those passing by to share information about the audit and why food waste diversion and recovery are important issues. This project idea was generated by students in the Sustainability Studies academic program, who sought to gather data on food waste, packaging, and other materials and provide a snapshot of a typical day of waste generation in the SUB. These initial findings will be presented at the UNM Sustainability Expo on April 25 (Cornell Mall, 10am-2pm).

This was made possible by a collaboration with Grounds and Recycling. Grounds provided heavy equipment support to maintain adequate safety and control for all solid waste collected and Recycling provided sort quality equipment, supplies and expertise to the students involved in the waste audit.







FUN COMMITTEE

Exciting News! Earlier this year, we reached out for recommendations on potential vendors, and the response was fantastic.

We're thrilled to announce that we'll be teaming up with the Purchasing Department to extend invitations to these new contacts for UNM's upcoming annual Small **Business and Partnerships** Vendor Fair in August 2024, held in the SUB ballrooms. What's more, we're planning to have a dedicated section for facilities management vendors, offering you even more opportunities to explore partnerships. Mark your calendars and be sure to join us for what promises to be a valuable event!

At the beginning of this year, we asked for contact information of new vendors who our department might be interested in receiving goods and services from. You would be happy to know that we will be working collaboratively with the Purchasing Department

FM SAFETY COMMITTEE

The Spring Safety Walk took place this week. Thank you to Van Newman, Kris Webb, Brian P Damazyn, Charles Franks for participating on the first Spring Safety Walk. This is the first Spring Safety Walk in hopes of spreading out work orders and connecting FM with the Safety Walk process. Area representatives walked campus with students to identify safety concerns and share their expertise. Representatives from Grounds and Landscaping will be invited to the Fall Safety Walk to further strengthen this relationship and share their knowledge of their areas with the Safety Walk group.

"Asking me to overlook a simple safety violation would be asking me to compromise my entire attitude toward the value of your life."







Always be diligent with your safety. For safety concerns, suggestions or comments, please contact Kristina Rucker @ 505-925-9516 or ruckerk@unm.edu.

UNM ANNOUNCEMENTS

THE LOBO TRIATHLON IS LOOKING FOR VOLUNTEERS

The Lobo Triathlon is looking for volunteers for races on Saturday, April 27 and Sunday, April 28. Kids 15 and under race on Saturday, while the adults race on Sunday.

These events are produced by the UNM Health, Exercise and Sports Sciences (HESS) Department of UNM. This is an opportunity to showcase the UNM facilities to the general public through a fun event that promotes healthy activities and lifestyles. Proceeds from the event benefit the HESS Summer Youth Sports Program giving all children equal access to fun and health activities, and to fund travel to professional conferences for HESS graduate students.

Volunteers are needed around the event to help mark the courses for athletes, and make them aware of any approaching hazards (driveways, pedestrians, etc.). Volunteers are asked to cheer and support the athletes, and notify race officials of any incidents. Volunteers may also assist with race production.

Please note that the roads around UNM will be closed at 6 am on Sunday, April 28. Everyone coming in by vehicle must be in a parking lot by that time (even if the shift is starting later).

More information about the races can be found at: Lobo Triathlons | The University of New Mexico (unm. edu)

Volunteer signup is available here

Any additional questions or comments can be addressed by Race Director Byron Piatt at <u>lobotri@unm.</u> edu or 505.934.5588.

LOBO CANCER CHALLENGE SEEKING VOLUNTEERS

On September 28, 2024, the Lobo Cancer Challenge will bring together participants in a 5K run/walk, bike rides of 25 and 50 miles, or a stair climb at University Stadium. 100% of funds raised will go directly to the cancer patient care support program chosen by the challengers.

Volunteer drivers are needed for Support and Gear (SAG) drivers or Rest Stop drivers. SAG drivers ensure participant safety and provide support along the cycling routes, while Rest Stop drivers transport supplies to designated rest areas for a comfortable experience.

To be eligible, drivers must have a valid driver's license and a UNM Defensive Driving certificate or be willing to take the course.

When you volunteer, you become an essential part of New Mexico's only National Cancer Institutedesignated comprehensive cancer center. Your support empowers our healthcare providers to deliver the best cancer treatment and care to those who need it most.

If you would like to volunteer as a driver, please contact Joanne Baca de Holguin at (505) 925-0474 or bacadeholguin@salud.unm.edu

OPEN ENROLLMENT SET FOR APRIL 17-MAY 3

Open Enrollment is scheduled for April 17-May 3. Detailed information will be sent to you soon. In the meantime, we want to give you a heads up of what to expect for the 2024-2025 Plan Year.

While health care costs continue to rise, UNM Leadership has approved another salary tier expansion for premium contributions for FY25 to help to minimize the financial effect for many plan participants.

Read More Here

INVEST IN YOU! COURSE OF THE MONTH

Each month EOD offers an interactive, instructor-led training course to help further your professional development. These courses are available to you as part of your UNM benefits!

This month's Course: Project Management for the Unofficial Project Manager

Date: Tuesday, April 16 | 9 a.m. to noon Register Here

About: Do you manage a large-scale task or initiative that has a beginning and an ending? Then you are a project manager!

The fact is, many employees manage a project, even though project manager is not in their job description. All projects risk project failure through lack of time management, scope creep and no formal project management training.

In this Franklin Covey class, we will provide you, the unofficial project manager, with tools and resources to manage projects successfully.

EOD SPOTLIGHT: PLAN AND ACHIEVE 2024

This month, EOD looks at how to plan and achieve for great results.

How do we get beyond activities and busy work in our daily lives, and move to creating great results? We don't need two-day offsite retreats or big ideas to be more strategic. The most practical way to bring more results is to be strategic in your day-to-day work.

Here are some quick tactics from FranklinCovey on making strategic use of the information you have so that you and your team can make better decisions with better results.

1. Analyze your own intuitions so you can start applying them. What do you use to make predictions, like how a candidate will be as a new hire? You might seek opinions from others, but you also rely to some extent on your intuitions, i.e., your "gut". Sometimes we don't give our intuitions much thought. But taking the time to identify and articulate them can help you gauge which situations are leading you to good or bad choices.

Achievement Challenge: Write down your gut feelings that you typically rely on and keep a running list of them so you can notice how you react to things.

2. Look at "lead" measures, not just "lag" measures. By the time you see the results of a certain goal (for example customer satisfaction scores), it's too late to do anything about them. "Lead" measures are often behavior-based and can be tracked daily or weekly. In the example of customer satisfaction scores, a lead measure might be reaching a quota of customer feedback surveys each week.

Tracking and improving these kinds of measures help a team focus on the right behaviors needed to reach a goal.

Achievement Challenge: Develop a list of possible lead measures with your team. It will take trial and error to find the lead measures that impact lag measures but lead measures can boost team moral and influence how your day or week will go.

3. Do a brief what-if test to surface ways to improve your current plans. What obstacles or challenges might be waiting to derail your plan? Or could there be a way to make your plan more efficient -- if only you were open to seeing it?

Achievement Challenge: Ask yourself questions like "What if I only have a month to do this, instead of two?" or "What if my budget was unlimited?" By thoughtfully running through relevant hypothetical scenarios, you may uncover factors that allow you to improve your strategy or build in bigger and better ideas.

This month, EOD has two offerings to help you with planning and achieving your very best. First, our Hungry Minds Café offers a look at how to be an expert at delegating (register here). Second, our open enrollment course will offer practical project management processes for the unofficial project manager-which is most of us.

Register Here