UNM Space Database
FAMIS Cloud

Overview
2020
**Background**

**2006:** Physical Plant Department hired a consultant to perform a Space Capacity Analysis

**2007:** New “space” software, FAMIS, was approved

**2009:** FAMIS was fully implemented by Planning and Campus Development – Space Management

**2012:** Last Space Survey by Finance for the F&A (Indirect Cost Proposal)

**2015:** Space Management was reorganized to the Physical Plant Department

**2019:** Space Management was reorganized to Capital & Space Strategies and FAMIS migration to FAMIS Cloud begun

**2020:** FAMIS Cloud Go-Live
What is FAMIS Cloud?

• **FAMIS** stands for Facilities Asset Management Information System

• **FAMIS** is an Oracle database. This database holds facilities data for all UNM buildings.

• **FAMISCAD** is a program that creates a direct link between AutoCAD drawings and FAMIS, thus creating a bi-directional link between our AutoCAD building floor plans, and the FAMIS database.

• **AutoCAD** is the computer aided drafting software that we use to maintain and update the building floor plans of record.
FAMIS Cloud: Benefits

- **FAMIS Cloud** user interface much more intuitive than FAMIS Classic
- **FAMIS Cloud** allows you to have access to view data and floor plans when you need it.
- **FAMIS Cloud** uses “Analytics” a reporting tools to produce **Space Reports** when you need them.
- **FAMIS Cloud** provides data for administration for Accreditation, Planning, Budgets and Strategic Initiatives.
- **FAMIS Cloud** provides all spacial data for the F&A report which directly ties to UNM’s Indirect Cost Rate proposal.
- **FAMIS Cloud** produces the BR&R report of eligible Instruction & General (I&G) space.
- **FAMIS Cloud** allows UNM to benchmark other Higher Education institutions by using National space standards (FICM codes) from the US Department of Education.
FAMIS Cloud Components

Space Survey

FAMISCAD – Graphical Reports (back end)

Visual Map

Analytics Reports
Responsibilities

Departments
Level 5 Orgs must coordinate changes and make updates to their allocated space.

- **Assign Group Members and Contacts**
  - Contact(s): Responsible all allocated space and the Space Survey.
  - Member(s): Assigned to update space

- **Report Changes**
  - Remodel modifications to Space Management
  - Cubical modifications to Space Management
  - Re-organizations

- **Perform Room Updates**
  - Org code & Space Sub-Category
  - Function Code and Accounts
  - Contacts & Employees

Space Management
Space Management must maintain key base data for use by the Unit.

- **Floor Plans**
  - Update physical changes in building/room
  - Update cubical layouts where required.

- **Base Data**
  - Prep room allocations for Unit updates
    - Building
    - Floor
    - Room
    - Org

- **FAMIS Cloud Help**

- **Archiving** (Allocation Roll-over)
Space Survey Steps

1. **Access and Rights**

2. **Department Performs Space Survey**
   a) Check Existing Data & Floor Plans
   b) Coordinate Floor Plan Updates
   c) Edit/Update Room by Room Data
   d) Survey Completion Form

3. **Space Team Review**
   a) Audit space
   b) Accept changes submitted

4. **Database**
   a) Changes reflected in FAMIS Cloud database and reports
Space Survey Update Process
Useful Information / Links

- FAMIS is available via the web. Login with your UNM Net ID and Password.
  - FAMIS Cloud webpage
    - https://fm.unm.edu/services/space-database-famis.html
  - FAMIS Cloud
    - https://famis.unm.edu
  - FAMIS Cloud Help
    - space@unm.edu