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**Physical Plant Department “Outstanding Manager”**

**Recognition and Award Nomination Form**

Name of the manager you are nominating: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nominee’s email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please answer the following questions as to why this manager is deserving of the “PPD Outstanding Manager” award. Please provide details or examples. (You may continue your comments on a separate sheet of paper.)

1. How has this manager demonstrated excellent customer service?
2. How has this manager shown themselves to be an asset to the department or made a significant contribution to the success of their work group?
3. How has this manager promoted a positive work environment for their staff?

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email or hand deliver this nomination form to Mary Clark

([mary@unm.edu](mailto:mary@unm.edu), 277-1142 desk, 277-1250 FAX, MSC07 4200) by March 30, 2017.