

MISSION STATEMENT: The purpose of this committee is to work as a team with the University and Facilities Management to promote safety awareness, motivation and education of our employees in order to encourage a safe environment in all Areas of Life.

Employee should consistently demonstrate a knowledge and awareness of the environment and adhere to standards of safety. In addition to complying with the policies, procedures, and safety standards of Facilities Management and the University of New Mexico, an employee may be nominated for the FM Monthly Safety Award for any one (1) of the following reasons:

- 1) Prevention of an accident or injury to another person.**
- 2) Discovery of a significant hazard.**
- 3) Implementation of a new practice that others could apply to or augment an existing safety program.**
- 4) Improving safety accessibility to the campus population.**
- 5) Conducting 2 or more safety meetings**
- 6) Improve existing required PPE or a safety procedure**

Everyone is encouraged to make nominations for the Safety Award. Forms will be available online at the FM Website (<http://fm.unm.edu/for-fm-staff/fm-safety-committee.html>) and on the safety committee bulletin boards. Completed nomination forms are submitted to your Safety Representative, Facilities Maintenance Manager, or Admin. Asst. for Facilities Maintenance.

All valid nominations will result in a certificate of recognition. One winner may be selected each month from the pool of nominees. The monthly winner will be recognized in the FM Newsletter.

Nomination Date: _____

Nominee Information:

Name: _____

Title: _____

Department: _____

Supervisor Notified (signature): _____

Description of Safety Activities:

Person Making Nomination:

Name: _____

Title: _____

Department: _____